

PATNEY PARISH COUNCIL

Minutes of a meeting held on 13 December 2017 at 07.30pm at Marden Village Hall

Present:

John Derry	(JD)	Parish Councillor & Chairman
Patricia Alsop	(PA)	Parish Councillor
Peter Small	(PS)	Parish Councillor & Clerk
Alasdair Burroughs	(AB)	Responsible Financial Officer & Neighbourhood Watch Co-ordinator
Paul Oatway	(PO)	Wiltshire Councillor
Oliver Findlay	(OF)	Past Parish Clerk

1. Apologies for absence

Apologies have been received from Mark Cann (MC) and Philippa Gunthorp (PG)

2. Conflicts of Interest

None identified

3. Minutes of the meeting held on 27 September 2017

The minutes were approved and signed by JD

4. Retirement and Appointment of Parish Clerk

JD informed the meeting that OF was standing down and thanked him for his contribution whilst in office. JD confirmed that PS had agreed to accept the appointment of Parish Clerk, and would continue as a councillor.

The following actions are required:

- a. JD to advise Wiltshire Council
- b. PS to advise Redhorn News and place revised contact list on Parish noticeboard
- c. OF to provide history of events since his appointment to PS on a memory stick

5. Finance Report

AB issued an up to date record of receipts and payments for the year to date. The only transaction had been a payment to the parish website provider together with the annual fee for the use of the domain name.

AB informed the meeting that he would be submitting a VAT return for the two years ending 31 March 2018 towards the end of March 2018.

6. Parish website

Following a general discussion on the current state of the website it was agreed that it required a considerable number of changes. It was agreed that PS should take over responsibility for the website, after suitable training had been arranged. JD will liaise with MC to expedite this with the webmaster.

7. Parish communications

AB stated that he had been asked by a village resident, Graham Smith, whether the Council would provide a list of email addresses of village residents and/or have use of the Parish website to promote a charity fundraising that Graham is currently undertaking. After discussion it was agreed that it was not appropriate to provide the email addresses (an undertaking has been given to all village residents that the listing will only be used for Parish Council business) nor was it appropriate to use the website. However, it was agreed that Graham could place a notice on the village noticeboard if he wished to do so. AB will communicate these decisions to Graham.

JD confirmed that he had contacted Wiltshire Council regarding the new EU legislation on emails which comes into force in May 2018, but the Council were not able to provide any guidance. PS said he would investigate further and report back at the next meeting.

8. Parish Steward

It was generally considered that the steward, Danny, was doing an excellent job and has been very helpful in resolving some long-standing issues around the village.

It was noted that:

- a. the sign 'Unsuitable for Heavy Goods Vehicles' at the north end of Manor Farm Lane still requires replacement
- b. the z-bend sign at the edge of the parish towards All Cannings is missing
- c. the street light in Manor Farm Lane adjacent to Long Barn South remains lit during daylight hours

9. Skip Hire

After some discussion it was agreed not to pursue this any further. It is felt that there is little demand, there is a risk of the facility being abused and there are adequate re-cycling centre facilities in the area.

10. Defibrillator

The options had previously been circulated by MC. It was agreed that the best one appeared to be South West Ambulance Trust, and this should be taken up. It was also agreed that the best site would be the telephone box since that also contains an electric supply. JD will liaise with MC to progress the matter.

11. Neighbourhood Watch

AB said there was nothing to report beyond the emails already circulated.

12. Planning Applications

No new applications are currently in the pipeline. JD reported that an application for extensions and a garden room at 16a Woodland Road had been rejected.

13. Budget 2018/19

PO stated that Wiltshire Council had no current plans to reduce services but the Parish Steward facility which is very successful might perhaps become a target going forward. It was considered that if the facility became unavailable it would cost in the region of £2,000 p.a. for a similar service.

PO also stated that the capping of parish precepts (which is controlled by central government) is not now on the national agenda. He also reminded the meeting that grants from the Area Board for qualifying projects continues to be available provided the Parish contribute a minimum of 10%.

In the light of the above the Parish Councillors decided that the precept for 2018/19, that should be requested from Wiltshire Council, should be reduced from £6,000 to £4,000.

14. Timing of publication of minutes

It was agreed that this should be achieved as soon as possible after a meeting. PS undertook to circulate draft minutes within 2/3 days of meetings going forward.

15. Vandalism in the village

No further incidents have been reported

16. Standing Orders and Financial Regulations

These had previously been circulated by PS. Subject to increasing the limit of £250 to £500 in the second bullet point of Clause 6 of the Financial Regulations (Procurement Policies), the Council approved the Orders and Regulations.

17. Dates for 2018 meetings

Wednesday 28 February at 07.30pm

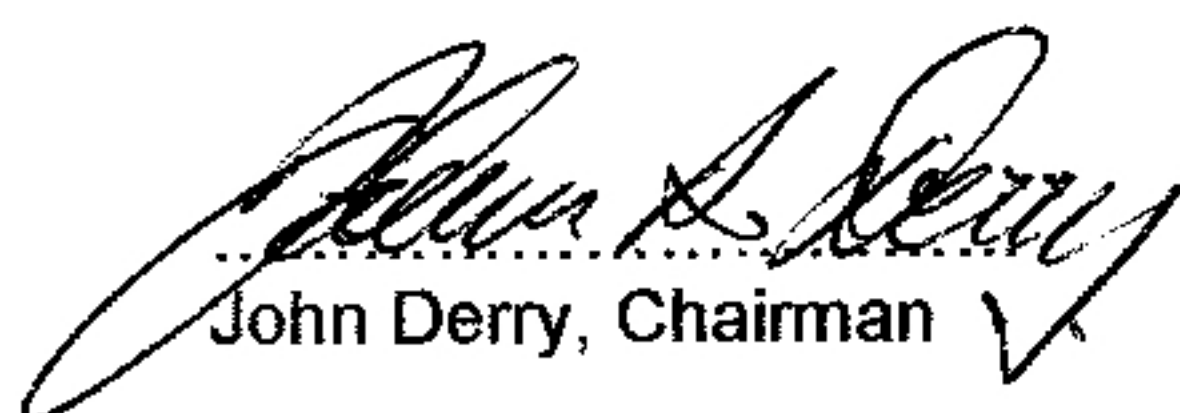
Wednesday 9 May at 07.00pm (to be followed by the Village Annual Meeting at 08.30pm)

Wednesday 26 September at 07.30pm

Wednesday 12 December at 07.30pm

PS was requested to book the hall for the above dates

There being no further business the meeting concluded at 09.15pm.


John Derry, Chairman

Date

18th December 2017