

## PATNEY PARISH COUNCIL

### Draft Minutes of the Village Annual Meeting held on 15 May 2019 at 08.30pm at Manor Barn, Manor Farm Lane, Patney

**Present:**

Patricia Alsop	(PA)	Chairman
Mark Cann	(MC)	Parish Councillor
John Derry	(JD)	Parish Councillor
Philippa Gunthorp	(PG)	Parish Councillor
Peter Small	(PS)	Parish Councillor & Clerk

**1. Apologies for absence**

Apologies have been received from Mark Alsop, Alasdair Burroughs, Emma Cann and Paul Oatway

**2. Minutes of the Meeting held on 9 May 2018 and Matters Arising**

The minutes were approved and signed by PA. There were no matters arising.

**3. Chairman's report**

PA confirmed that all minutes and agendas are published on the Parish website ([www.patney.net](http://www.patney.net)) and in hard copy on the noticeboard.

PA noted that a disappointing small number of villagers have agreed to be contacted by email or mail drop following the efforts of PS to contact every household at the end of last year. If anyone wants to be added to the distribution lists, they should contact PS.

PA provided a summary of the key events over the past year:

- The installation of the defibrillator at the barn adjacent to Pucklands on Woodland Road. A training session was held on 6 August 2018 and another is scheduled for 10 September 2019 (details will be announced in due course).
- The benches on the Village Green and in Green Lane have been refurbished and treated.
- Reductions in the Parish Precept from £6,000 for 2017/18 to £4,000 for 2018/19 and £1,000 for the current year have been achieved. Our reserves are now in excess of £9,000 the majority of which is now on deposit, albeit at a small rate of interest.
- Membership of the Parish Council has remained constant since last year's annual meeting. PG has confirmed her wish to stand down at the close of this meeting and I would like to take this opportunity of thanking her for all she has done for the village over the last nine years. The casual vacancy procedure will now be followed.
- Finally, I would like to thank PS for all his work as Parish Clerk, AB in his role as NHW coordinator and Neville Burrell for acting as our internal auditor.

**4. Annual Governance and Accountability Return 2018/19**

PS explained that this had been completed and approved at the earlier meeting of the Council. There were no adverse comments from the internal auditor. The accounts for the year included a Parish precept of £4,000, a grant from Wiltshire Council towards the defibrillator of £500 and total payments of £2,722 which includes the 4-year defibrillator hire cost of £1,800. The bank balances totalled £9,713 at 31 March 2019.

**5. Neighbourhood Watch Report**

In the absence of Alasdair Burroughs (AB) it was confirmed that there was nothing new to report. AB continues to email any reports he receives to many residents in the village.

**6. Matters from the public**

No matters were raised.

There being no further business the meeting concluded at 08.45pm.

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Patricia Alsop, Chairman

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