

## PATNEY PARISH COUNCIL

### Minutes of the Meeting held on 22 October 2020 at 7.00pm at Manor Farmhouse, Manor Farm Lane, Patney

#### **Present:**

Patricia Alsop	(PA)	Chairman
Mark Cann	(MC)	Parish Councillor
John Derry	(JD)	Parish Councillor
Simon Guest	(SG)	Parish Councillor
Steve Welford	(SW)	Parish Councillor & Clerk

Via Zoom: Leslie Whipps, Bob Cook, Catherine Heilbron, Gino Zabeo

#### **1. Apologies for absence**

Apologies for absence have been received from Paul Oatway.

#### **2. Minutes of Meetings held on 22 July 2020 and Matters Arising**

Bank mandate changes have been completed with Lloyds Bank. Letter of thanks received from the Treasurer of PCC Chirton with Patney for receipt of donation in lieu of contribution from Annual Fete 2020 which did not take place. Patney.net website accessibility changes were implemented as proposed in the accessibility evaluation report. "20's Plenty" stickers were purchased and have been received, these will be distributed to each household this week.

The minutes of the meeting were approved and signed by PA.

#### **3. Parish Councillor vacancy**

JD confirmed his intention to resign as councillor in early 2021; normal process will be followed regarding filling the vacancy. Note, the 4-yearly re-election of Parish Councils is due in May 2021.

#### **4. Finance Report**

Movements since the meeting on 22 July 2020 are instant access interest of £0.51p; the following payments were all approved - ICO data protection fee £35.00, donation to PCC Chirton with Patney £500.00, purchase of "20's Plenty" stickers £90.00.

Bank balances at 14 October 2020 were £118.13 on current account and £10,007.85 on instant access account.

#### **5. Budget 2021/22**

Draft budget for the year ending 31 March 2022 was reviewed and approved. The budget estimates receipts of £1,101.78, payments of £902.64, VAT recoverable at £96.78, and bank balances at 31 March 2022 of £10,279.70.

The parish precept was agreed to remain at £1000; submission to Wiltshire Council is due in January 2021.

#### **6. Annual Review of Parish Council policies and procedures**

No changes were proposed to the existing policy documents, except for SW to add the review date to each document.

**7. Neighbourhood Watch**

JD reported that the NHW signup letter is now delivered to new residents separately to the Welcome pack distributed by the Parish Council, and requested anyone who knows of new neighbours to contact the Parish Clerk so these can be delivered in a timely manner.

**8. Planning applications**

No applications have been received since the last meeting.

**9. Parish Steward**

JD reported that Kevan Surgeoner has taken over as Parish Steward; he is scheduled to do a half-day per month in Patney. Please let JD know of any tasks that we can ask Kevan to do; for example, in his last visit the salt bin at the top of Woodland Road was cleared of overgrowth, and the Green Lane footpath sign was repaired.

**10. Highways & Rights of Way**

- FP3: thanks to adjacent householder for clearing overgrowth as much as possible. The path is passable, but will always be of limited width. Parish Steward will be asked to trim the grass and level the footing where possible.
- CHIR1 (adjacent to Mallards): this has been actioned by Chirton & Conock PC, including a MyWilts request for a footpath sign just beyond Church Mill Cottage.
- The content of the 2 salt bins in Pucklands and Woodland Road was checked, and confirmed with Wiltshire Council that no restocking is necessary.

**11. Defibrillator**

SWASFT was notified that the equipment was removed from its casing in September (but thankfully not used), and confirmed replaced correctly.

**12. Matters from the public**

- Future of Patney vs Coronavirus WhatsApp group: This was discussed at some length, including with those attending via Zoom; the proposal to create a new WhatsApp group for use for social activities was agreed, retaining the existing Patney vs Corona group as initially intended for requesting and responding to needs arising from social distancing, including those shielding and self-isolating. SG will create the new group; PA will include additional detail in a letter to be distributed this week.
- Dog fouling: a reminder will be included in the letter that 3 dog poo bins are available in the village, and should be used please to the benefit of everyone.
- Village Green and west side tree maintenance: Rowan Tree Services will be asked to inspect the trees with a view to safety, especially any branches that may be in danger of breaking or falling, and to provide a quotation for any recommended work.

**13. Dates of future meetings**

The next PPC Meeting is scheduled for 14 January 2021. Potential dates for a Village Annual Meeting in 2021 will be reviewed at the next PPC meeting, and subject to Wiltshire Council guidelines regarding COVID-19.

There being no further business the meeting concluded at 8.45pm.

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Patricia Alsop, Chairman