

## PATNEY PARISH COUNCIL

### Minutes of the Meeting held on 13 May 2021 at 7.00pm (via Zoom)

#### **Present:**

Patricia Alsop	(PA)	Chairman
Mark Cann	(MC)	Parish Councillor
John Derry	(JD)	Neighbourhood Watch Co-ordinator
Simon Guest	(SG)	Parish Councillor
Steve Welford	(SW)	Parish Councillor & Clerk
Gino Zabeo	(GZ)	Parish Councillor

1. Appointment of Chairman
  - PA was re-elected as PPC Chairman, nominated by SW and seconded by MC
  - GZ was welcomed as Parish Councillor
2. Apologies for absence
  - Apologies received from Paul Oatway (Wiltshire Councillor [WC])
3. Minutes of Meeting held on 08 April 2021, and Matters Arising
  - The minutes of the meeting were approved
  - It was noted that discussion of the siting of the Green Lane (Woodland Road) refuse and dog waste bin, and the Gigabit Broadband Voucher Scheme would be deferred to the following Village Annual meeting.
4. Finance Report
  - Movements since the meeting on 8 April 2021 are instant access interest of £0.07p; income received – WC precept £1000; no payments were made. Bank balances on 10 May 2021 were £465.92 on current account and £9,508.33 on instant access account.
  - The internal audit of the accounts for the year to 31 March 2021 has been completed; no issues were reported. The AGAR documents, including Certificate of Exemption, have been completed, and approved by the PPC. These will be published on the village notice board and website, and the Certificate of Exemption submitted to the external auditor.
  - SW proposed that the gratuity offered to the internal auditor should be a budgeted expense in the PPC accounts; this was approved, and will be added to the 2021/22 budget. The draft 2022/23 budget will be distributed by 30 June for PPC approval; this will include the defibrillator hire renewal (due in June 2022), and provision for further reduction of the ash tree on village green due to suspected ash die-back.
5. Neighbourhood Watch
  - There was nothing to report in this meeting.
6. Planning Applications

- The application for works at 22 Woodland Road has been approved by WC.
- The decision by WC on the application at 2 Woodland Road is pending.

7. Parish Steward

- JD and SW met with the Parish Steward, to transfer to SW the responsibility for coordinating tasks with the Parish Steward when he visits the village. Please report any tasks to [patneyparishclerk@outlook.com](mailto:patneyparishclerk@outlook.com).

8. Defibrillator Report

- A monthly report is submitted to SWAFT as required by our service agreement. Please report any removal or use of the defibrillator to [patneyparishclerk@outlook.com](mailto:patneyparishclerk@outlook.com).

9. Highways & Rights of Way

- FP3 is currently impassable from Woodland Road due to ground growth; the Parish Steward will be asked to trim the path if possible.
- *Post-meeting note:* Nigel Thursby has confirmed by email that switching off the streetlamp immediately outside 21 Woodland Road at midnight has now been actioned by Wiltshire Council

10. Date of next PPC meeting

- The next PPC meeting is scheduled for 13 October 2021

There being no further business the meeting concluded at 8.00pm.

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Patricia Alsop, Chairman