

## **PATNEY PARISH COUNCIL**

### **Minutes of the Meeting of the Council held on 25 May 2023 at 7.00pm at 50 Woodland Road, Patney**

#### **Present:**

Patricia Alsop	(PA)	Chairman
Gino Zabeo	(GZ)	Parish Councillor
Simon Guest	(SG)	Parish Councillor via Teams
Steve Welford	(SW)	Parish Councillor & Clerk
Chris Coombes		

1. Appointment of Chairman
  - PA is re-elected for 2023/24, proposed by SW and seconded by GZ
2. Apologies for absence
  - Apologies received from Paul Oatway, Mark Loveday
3. Minutes of Meeting held on 16 March 2023 and Matters Arising
  - The minutes of the meeting were approved
  - SW will obtain a quote for an additional “Unsuitable for HGV” sign for Manor Farm Lane
4. Finance Report, Statement of Accounts 2022/23 and AGAR review
  - Movements since the meeting on 16 March 2023 are instant access interest of £9.04; income received - £1,699.90 (Precept £1500, VAT refund £199.90); payments made - £143.86 (Heart Internet website hosting). Bank balance of £9813.26 on 23 May 2023, consisting of £2,280.80 on current account and £7,532.46 on instant access account
  - Statement of Accounts 2022-23
    - Income £1,900.48, expenditure £2,343.87, balance -£443.39 (cf. approved budget income £1,669.50, expenditure £4,473.96 (reduced spend on defibrillator hire, now paid annually, and platinum jubilee event))
    - Variance from 2021-22: income £837.71, expenditure £998.49, variance -£160.78
    - Liabilities: ca. £150 (idVerde not yet provided invoice for waste bin emptying)
    - The accounts were approved, and signed by PA
  - AGAR review
    - The AGAR documents were approved, and signed by PA

- SW will provide the documents for internal audit to Neville Burrell, and submit to the external auditors by 03 July
5. Planning applications
    - None awaiting approval
  6. Parish Steward
    - Nothing to report
  7. Defibrillator
    - Training is scheduled for 3pm on Monday 5<sup>th</sup> June, at Woodside Manor Farm; please gather at the farm entrance at 2:45pm if you are planning to attend, and bring a chair if you wish
  8. Highways & Rights of Way
    - Woodland Road sign has been moved to Patney village sign at the river bridge
    - Following the issue raised in the previous Council Meeting, a meeting with the WC Senior Traffic Engineer is arranged for 23<sup>rd</sup> June to review the on-road parking in the vicinity of 6-16 Woodland Road
  9. AOB
    - John Derry is to step down as coordinator for Neighbourhood Watch; the Parish Council thanks John for his service over several years. GZ will take on this role
    - SW proposed we should refurbish the telephone box on the village green, including replacing the “Telephone” glass panels to commemorate the King’s coronation. SW will obtain quotes for the re-painting and glasswork
  10. Dates of future meetings
    - The next PPC meeting is scheduled for 7<sup>th</sup> September 2023

There being no further business the meeting concluded at 7:50pm.

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Patricia Alsop, Chairman